



**COMMUNITY HEALTH CENTERS, INC**  
**BOARD OF DIRECTORS MEETING AGENDA**  
Jan 18, 2018 at 6:30 P.M.

- I. Call to Order
- II. Verification of Quorum
- III. Prayer
- IV. **Approval of Agenda**
- V. **Approval of Minutes (December 21, 2017)**
- VI. CEO's Report
  - A. **Discussion/Action** - N.E. 23<sup>rd</sup> Street LOI Lease Agreement
    - Presented by Mr. Melvin Hall
  - B. **Discussion/Action** - Annual Board Action, 2018 Work And Education Plan Calendar
  - C. **Discussion/Action** - Temporary Credentialing/Privileging **Program Requirement 3**  
Dr. Michael Winzenread, MAT Clinic  
Amy Moore, RD/LD, CDE  
Raschelle Richardson, ARNP, Mary Mahoney at Langston
  - D. **Discussion/Action** - QI/MU **Program Requirement 8**
    - QI minutes (Oct 2017, Dec 1 2017, & Dec 8 2017)
    - **Discussion/Action** - Policy and Procedure
      1. Nursing Orientation and Training
      2. Walk-In Appointments
      3. Telephone Messaging
      4. Pre-Visit Preparation
      5. Clinical Advice
      6. Patient Registration
      7. Case Management, Patient Navigation
      8. Health Literacy
      9. Care Coordination
      10. Warfarin Patient Calls
      11. Nutrition Screening, Referral, and Assessment
      12. Well Child Clinic for Immunizations
      13. Isolation Procedure
      14. Medical Emergency
      15. Medication Procedure Storage & Disposal
      16. Adult Immunizations
      17. PFT (Spirometry)
      18. Homeland Security Emergency Preparedness
      19. SBIRT Policy
      20. GYN Family Planning
    - **Discussion/Action** – Sliding Fee Schedule **Program Requirement 7**
    - Review Financial Policies and Procedures for February Approval **Program Requirement 12**

**New Business**

## Old Business

- VII. Committee Reports
  - a. Human Resources – Rev. James Broom, Chair
  - b. Finance – Mr. Clarence Beatty, Chair
  - c. Planning & Development – Dr. Lampley-Dallas, Chair
  - d. Nominating – Mr. Steven Dryer, Chair
    - **Discussion/Action** - Discuss Board Member Terms – Presented by Ms. Mary Ann Teal-Harris **Program Requirement 3**
  - e. Trustees – Atty. Myron Coleman, Chair
- VIII. Ad-Hoc Committee(s)
  - a. Fundraising – Rev. James Broom, Chair
  - b. By Laws – Rev. James Broom, Chair
- IX. Other Business
- X. Absences
  - a. Mr. Steven Dryer (Sick – Flu)
  - b. Ms. Rochelle King (Out of town - Conference)
  - c. Mr. Lester Thompson (Bereavement)
  - d. Mr. James McCoy (Family illness)
- XI. **Adjournment**